



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

RICK SNYDER
GOVERNOR

MICHAEL P. FLANAGAN
SUPERINTENDENT OF
PUBLIC INSTRUCTION

January 18, 2013

Re: Summer Food Service Program Operational Training

This year's Summer Food Service Program (SFSP) operational trainings will be provided in Wayne, Grand Rapids, Traverse City, Escanaba, and Lansing. Registration for the SFSP trainings is required and must be completed using the on-line registration process described below. The one-day training sessions are as follows:

DAY/DATE	LOCATION	TIME	TARGET AUDIENCE
Tuesday, February 26, 2013	Wayne RESA 33500 Van Born Wayne, MI 48184	9:00 a.m. – 3:30 p.m.	All SFSP Sponsors
Wednesday, February 27, 2013	Grand Rapids Public Schools GRPS Nutrition Services 1130 Race, NE Grand Rapids, MI 49503	9:00 a.m. – 3:30 p.m.	All SFSP Sponsors
Wednesday, March 6, 2013	Grand Rapids Public Schools GRPS Nutrition Services 1130 Race, NE Grand Rapids, MI 49503	9:00 a.m. – 3:30 p.m.	All SFSP Sponsors
Thursday, March 7, 2013	Wayne RESA 33500 Van Born Wayne, MI 48184	9:00 a.m. – 3:30 p.m.	All SFSP Sponsors
Monday, March 11, 2013	Traverse Bay ISD 1101 Red Drive Traverse City, MI 49696	9:00 a.m. – 3:30 p.m.	All SFSP Sponsors
Wednesday, March 13, 2013	Delta-Schoolcraft ISD 2525 3rd Avenue South Escanaba, MI 49829	9:00 a.m. – 3:30 p.m.	All SFSP Sponsors
Wednesday, March 20, 2013	Michigan Department of Education Hannah Bldg. (<i>Enter building on north side.</i>) Conference Room 4 608 W. Allegan Street Lansing, MI 48933	9:00 a.m. – 3:30 p.m.	CAMP SPONSORS ONLY

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Tuesday, March 26, 2013	Michigan Department of Education Hannah Bldg. (<i>Enter building on north side.</i>) Conference Room 3 608 W. Allegan Street Lansing, MI 48933	9:00 a.m. – 3:30 p.m.	All SFSP Sponsors
Thursday, March 28, 2013	Michigan Department of Education Hannah Bldg. (<i>Enter building on north side.</i>) Conference Room 3 608 W. Allegan Street Lansing, MI 48933	9:00 a.m. – 3:30 p.m.	All SFSP Sponsors

New sponsors and sponsors with new directors *must* attend a training session. If staff members in your organization haven't attended training in the past two years, they are encouraged to participate in training this year. Any new staff in key positions should also attend the SFSP training. If your organization is purchasing meals from a vendor, your vendor may also attend the training.

THE FOLLOWING APPLIES TO ALL TRAININGS:

COST: No charge for training, but parking fee may apply.
TIME: 8:45 a.m. (sign-in)/9:00 a.m. – 3:30 p.m. (training)
LUNCH: Box lunch will be provided.

ON-LINE REGISTRATION PROCESS

Please register for training at least *two weeks* prior to your planned attendance date:

February 26 Wayne RESA training – submit by February 12
February 27 Grand Rapids training – submit by February 13
March 6 Grand Rapids training – submit by February 20
March 7 Wayne RESA training – submit by February 21
March 11 Traverse City training – submit by February 25
March 13 Escanaba training – submit by February 27
March 20 Lansing training *CAMPS* – submit by March 6
March 26 Lansing training – submit by March 12
March 28 Lansing training – submit by March 14

Space is limited, so please register early. To register:

1. Go to Workshop Registration at: https://mdoe.state.mi.us/fs_registration/.
2. Click on *Register For A Workshop*.
3. Click on the appropriate box to identify whether you are from an LEA/ISD/PSA or from an organization.
4. Click on down arrow to choose your desired workshop. Click on *Summer Food Service Program Operational Training*, and then click *Next*.
5. If you are registering from an LEA/ISD/PSA:
Click on down arrow to indicate your local ISD, and then click *Next*.
Click on down arrow to indicate your local district, and then click *Next*.
6. If registering from an organization, fill in organization name, and then click *Next*.
7. Fill in registration information.
8. Scroll down and click on your desired SFSP training session.
9. Click *Submit Registration*.
10. If information is incorrect, click *Change* to make the necessary changes.
If information is correct, click *Confirm* to complete the registration process.

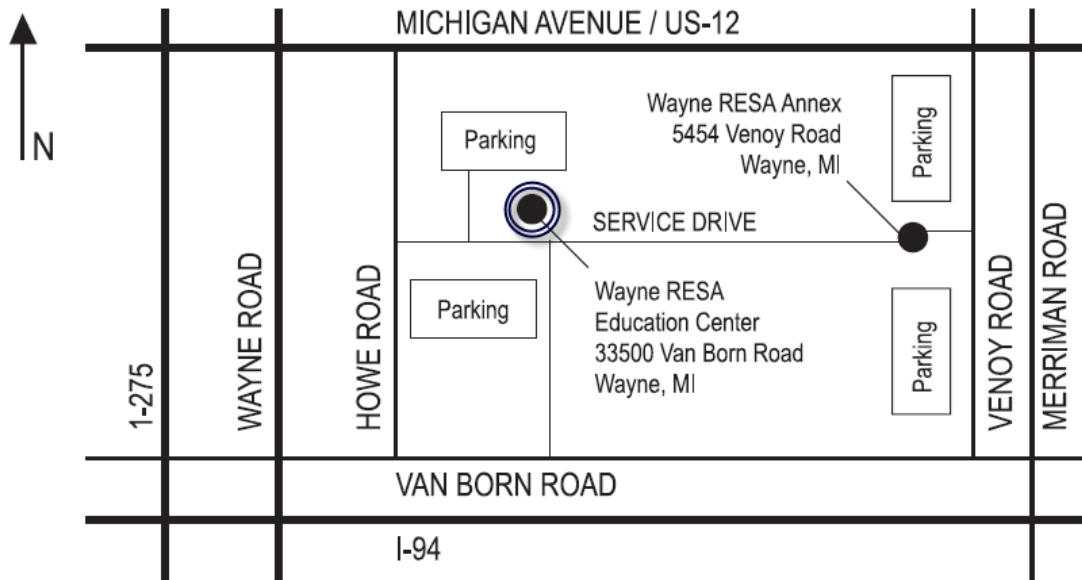
Your registration is NOT complete until you click *Confirm*.

PLEASE NOTE: Repeat this process for EACH person registering from your organization.

Persons with disabilities needing reasonable accommodations for effective participation in the meeting should contact the Michigan Department of Education Human Resources office at 517-373-0794 to request mobility, visual, hearing, or other assistance. Requests for accommodations should be made by the registration deadline listed above for each session. We look forward to seeing you at our training.

**SFSP Operational Training
February 26, 2013 & March 7, 2013**

**MAP TO Wayne RESA
33500 Van Born, Wayne, MI 48184**



I-275 South:

Exit at Michigan Avenue East (Exit #22) and turn left. Go 4 miles to Wayne Road and turn right. Go 1 mile to Van Born and turn left. **Education Center** parking area is on the left just past the stop light at Howe Road. To reach the **Annex**: Remain on Van Born; turn left at second stop light onto Venoy Road. Annex parking area is on the left side of Venoy.

I-275 North:

Exit at Ecorse Road East (Exit #20) and turn right. Go 4 miles to Wayne Road and turn left. Go 1 mile to Van Born and turn right. **Education Center** parking area is on the left just past the stop light at Howe Road. To reach the **Annex**: Remain on Van Born; turn left at second stop light onto Venoy Road. Annex parking area is on the left side of Venoy.

I-94 Westbound:

Exit at Merriman Road North (Exit #198) and turn right. Go 3 miles to Van Born Road and turn left. To reach the **Annex**, stay on Van Born for 1 mile to Venoy Road and turn right. The Annex parking area is on the left side of Venoy. To reach the **Education Center**, remain on Van Born past Venoy Road. Education Center parking area is 1/4 mile past Venoy on the right.

I-94 Eastbound:

Exit at Wayne Road North (Exit #196) and turn left. Go 4 miles to Van Born Road and turn right. The **Education Center** parking area is on the left just past the stop light at Howe Road. To reach the **Annex**, Remain on Van Born; turn left at the second stop light onto Venoy Road. The Annex parking area is on the left side of Venoy.

**SFSP Operational Training
February 27, 2013 & March 6, 2013**

**MAP TO Grand Rapids Public Schools
GRPS Nutrition Services**

1130 Race NE, Grand Rapids, MI 49503



From Cadillac Head south on US-131 S; take exit 86A on the left to merge onto I-196 E toward G R Ford Fwy/Lansing; take exit 79 for Fuller Ave toward Diamond Ave.; turn right onto Fuller Ave NE; take the 1st right onto Race St NE; destination will be on the left.
<http://g.co/maps/37jtk>

From Detroit/Lansing Head west on I-96 W; slight left onto I-196 W for Downtown Grand Rapids; take exit 79 for Fuller Ave toward Diamond Ave.; turn left onto Fuller Ave NE; take the 1st right onto Race St NE; destination will be on the left. <http://g.co/maps/5dje5>

From Kalamazoo Head north on US-131 N; take exit 86A on the left to merge onto I-196 E toward G R Ford Fwy/Lansing; take exit 79 for Fuller Ave toward Diamond Ave.; turn right onto Fuller Ave NE; take the 1st right onto Race St NE; destination will be on the left.
<http://g.co/maps/3zckf>

**SFSP Operational Training
April 12, 2012**

**MAP TO Traverse Bay ISD
1101 Red Drive, Traverse City, MI 49696**



From St. Ignace I-75 S to exit 282 for M-32 toward I-75 BUS/Downtown/Gaylord; turn right onto M-32 W; turn left onto M-32 W/W Main St; turn left onto Alba Rd/County Rd 42; slight left onto US-131 S/Mackinaw Trail; turn right onto M-72 W/US-31 S/Munson Ave; continue straight onto E Front St; slight right onto E Grandview Pkwy; turn left onto M-37 S/US-31S; turn right onto 6th St; turn left onto Red Dr.; on right across from Munson Hospital.

<http://g.co/maps/h3rxb>

From Grand Rapids Head north on US-131 N; turn left onto M-113 W; turn right onto M 37 N; turn left onto 6th St.; turn left onto Red Dr.; on right across from Munson Hospital.

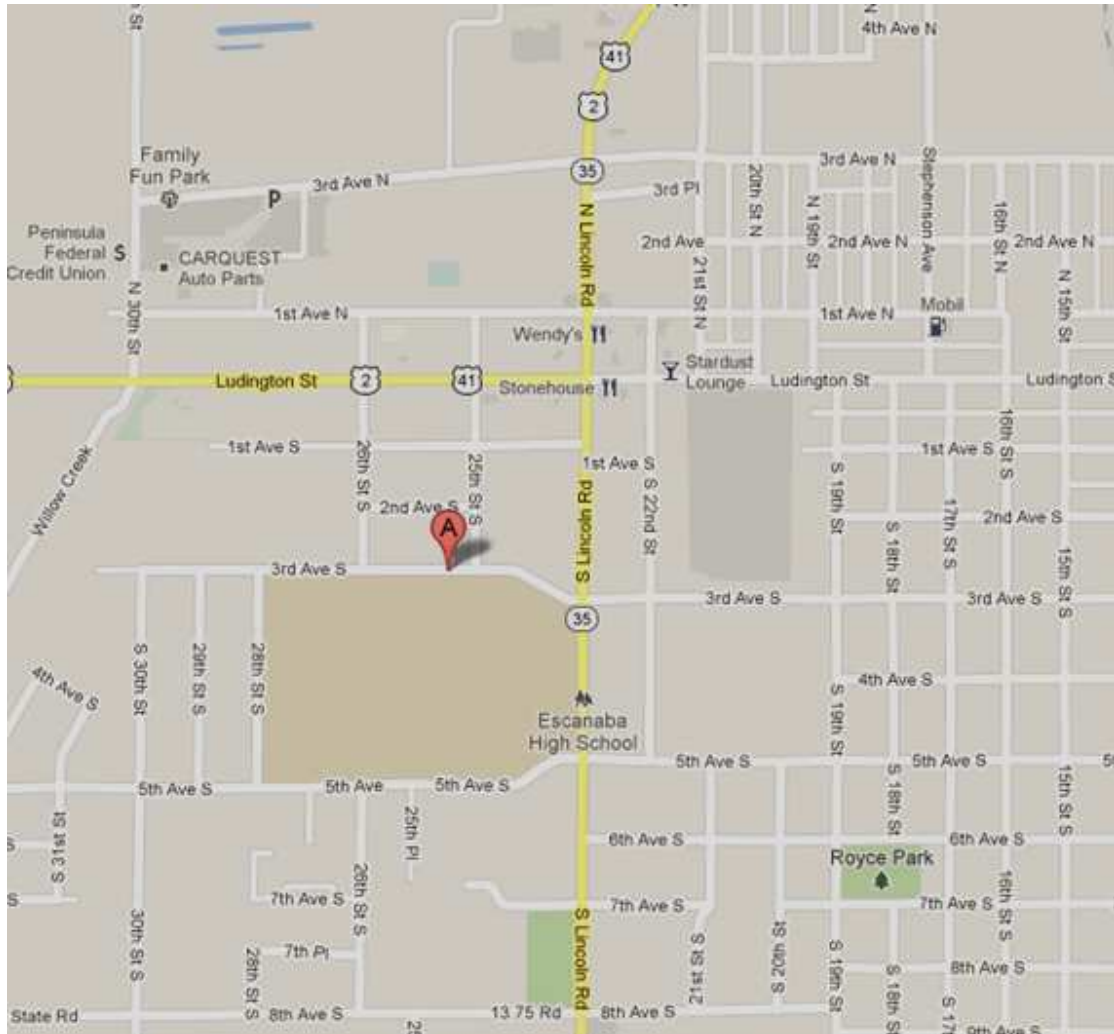
<http://g.co/maps/82hys>

From Detroit/Flint/Saginaw Head north on I-75 N to exit 254 on left to merge onto I-75 BUS N toward Downtown/Traverse City/M-72/Grayling; turn left onto M-72 W/Fig St; follow M-72 into Traverse City and continue straight onto E Front St.; slight right onto E Grandview Pkwy; turn left onto M-37 S/US-31S; turn right onto 6th St; turn left onto Red Dr.; on right across from Munson Hospital. <http://g.co/maps/cgev9>

From Lansing Head north on US 127 N toward exit 86; slight right onto US-10 W; take the M-115 exit toward Cadillac; turn right onto M-115 N/Cadillac Dr and follow M-115; turn right to merge onto M-55 E/US-131 N toward Cadillac and continue to follow US-131 N; turn left onto M-113 W; turn right onto M-37 N; turn left onto 6th St.; turn left onto Red Dr.; on right across from Munson Hospital. <http://g.co/maps/ypvba>

**SFSP Operational Training
April 27, 2012**

**MAP TO Delta-Schoolcraft ISD
2525 3rd Avenue S., Escanaba, MI 49829**



From Ironwood Head east on US-2 E; continue to follow US-2 E; turn left onto US-2 E/US-41 N; turn right onto 26th St. S; turn left onto 3rd Ave. S; destination will be on the right.

<http://g.co/maps/fcuag>

From Marquette Head south on M-553 S; turn left onto M-35 S; turn right to stay on M-35 S; continue on to follow M-35 S into Escanaba; turn right onto S Lincoln Rd.; continue onto 3rd Ave. S; destination will be on the left. <http://g.co/maps/dzase>

From St. Ignace Head east on US-2 W; continue onto S Lincoln Rd.; turn right to stay on S Lincoln Rd.; continue onto 3rd Ave. S; destination will be on the left. <http://g.co/maps/hkxab>

SFSP Operational Training
March 20, 2013 (CAMPS)
March 26, 2013 & March 28, 2013 (ALL)

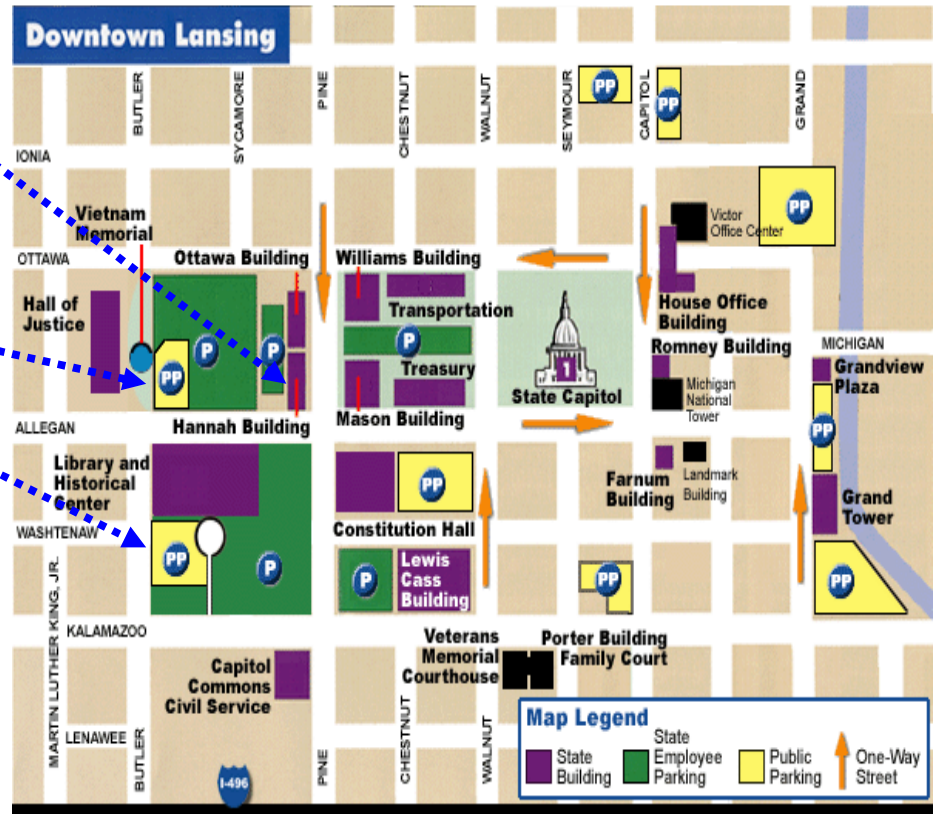
MAP TO HANNAH BUILDING
608 W. Allegan St., Lansing, MI 48933

Hannah Building
608 West Allegan

Enter Hannah Building on north side, using courtyard entrance.

PUBLIC PARKING LOTS:

- West of Hannah Building.
Entrance on Allegan St.
- South of State of Michigan
Library and Historical Center.
Entrance on Kalamazoo St.



From Detroit Head west on I-96 W toward Lansing; take exit 106B to merge onto I-496 W/US-127 N toward downtown Lansing; slight left onto I-496 W; take exit 5 for M L King Blvd/M-99; turn right onto S Martin Luther King Jr. Blvd; turn right onto W Allegan St; destination will be on left; public parking as shown above. <http://g.co/maps/qh4xy>

From Grand Rapids Head southeast on I-96 E; take exit 5 toward M L King Blvd/Capitol Loop/M-99; Merge onto W Main St; turn left onto S Martin Luther King Jr. Blvd; turn right onto W Allegan St; destination will be on left; public parking as shown above. <http://g.co/maps/asf27>

From Flint Head southwest on I-69 W; take exit 89A for US-127 S toward Lansing/Jackson; take exit 77 to merge onto I-496W toward Downtown Lansing; take exit 5 for M L King Blvd/M-99; turn right onto S Martin Luther King Jr. Blvd; turn right onto W Allegan St; destination will be on left; public parking as shown above. <http://g.co/maps/aaeqi>

From Kalamazoo/Battle Creek Head northeast on I-94 E; take exit 108 for I-69 N; take exit 95 to merge onto I-496 E toward Downtown Lansing; take exit 5 toward M L King Blvd/Capitol Loop/M-99; Merge onto W Main St; turn left onto S Martin Luther King Jr. Blvd; turn right onto W Allegan St; destination will be on left; public parking as shown above. <http://g.co/maps/ej48z>